



مدرسة مايوور الخاصة ذ.م.م. Mayoor Private School L.L.C.



MAYOOR PVT. SCHOOL
ABU DHABI

Parent Involvement Policy





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Purpose:

This policy establishes an emphasis on parent involvement in children's education and establishes guidelines for the school and parent relationship in Abu Dhabi Education Council. Mayoor Private School teachers see parents as active participants in their child's education. Therefore a variety of opportunities are made available for parents to get involved and communicate with the school.

Overview:

- Mayoor Private School regularly communicates with Parents/Guardians, using various methods and media, such as School newsletters, telephone calls, SMS, e-mails, letters, Internet portals and meetings. Photographs and videos are also shared through the official facebook and instagram page of Mayoor Private School.
- At Mayoor Private School, Parent-Teacher-Student conferences are conducted thrice a year (once in every term) to discuss the academic performance and behaviour of their child. This gives parents an opportunity to connect with their child's teacher.
- Parents need to take prior appointment with the Principal's office, if they need to discuss any matter. Parents can also meet the academic advisor, heads of faculty, supervisors, school counselor and teachers that are involved in their children's education, however with a prior appointment taken with the school.
- The teacher websites give a description of the program of studies, the current unit and suggestions regarding how you can support your child's learning.
- A school tour is held at the start of the Academic year for all new parents and students.
- A Parent Teacher Association (PTA) is formed at Mayoor Private School through free and fair process of inviting parents to be a part of the Parent Teacher Association. An invitation is sent to all the parents and interested parents are short listed for the respective posts. All the members vote and elect the President, Vice President and the Secretary along with one parent representative of a specially abled student, one staff member parent, two parent representatives from Kindergarten, two parent representatives from primary and one parent representative from secondary section. This adds up to a total number of 10 representatives comprising the Parent Teacher Association, to plan school activities and to serve in an advisory capacity to the Principal, as needed.





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- The Parent Teacher Association provides a forum through which parents can contribute to improve student achievement. The Parent Councils must place the overall interests of the school and students first.
- Mayoor Private School issues a Kindergarten, Primary and a Secondary school handbook to all the students and their parents at the start of each academic year. This handbook describes details like, behaviour expectations, policies and procedures, curriculum, student service programs.
- Mayoor Private School provides opportunities available for parents to visit a classroom in which their child is attending a lesson, at least once during each academic year, after informing the Principal and receiving permission to do so, if necessary.
- In addition to formal communication that is sent to parents on a school-wide basis, teachers may also contact parents individually to discuss academic or behavioral issues that arise in the classroom. Mayoor Private School provides opportunities available for parents to obtain information about the placement of their child in a teaching group, and their right to give their written approval of the proposed arrangements, if necessary.

Role of Parents

Parents are encouraged to participate in their children's education in accordance with school policies.

- Mayoor Private School ensures opportunities are available for Parents/Guardians to participate in School activities, such as attending periodic Parents/Guardians meetings and evenings.
- Parents are encouraged to support teachers in helping children learn, in accordance with school policy. Active involvement in their children's education may include, but is not limited to:
 - Making every effort to ensure that children attend school every day and arrive on time
 - Ensuring that children complete their homework assignments
 - Frequently asking children about their school day
 - Keeping updated with changes at the school





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- Mayoor Private School encourages parents to take on voluntary participation in School and Community events such as the UAE's National Day celebrations, graduation ceremony and other similar activities and events, after obtaining ADEC approval for them, and other relevant entities.

Principal will:

- Inform all staff and families about their school's policy on parent involvement at the start of each academic year.
- Inform parents for a monthly "coffee morning" where the curriculum will be explained along with the forms of assessment and expectations of proficiency levels.
- Hold Parent Tech Conferences twice a year to share best practices of integrating technology into daily learning. Students will also showcase how integration of technology has enhanced their learning.
- Ensure all parents are provided with a handbook that describes in detail the school's education program and all relevant policies that may affect students and their families.

Teachers will:

- Contact parents individually when necessary to discuss academic or behavioral issues that arise in the classroom.

